



DISTRICT OF HIGHLANDS  
NOTICE OF REGULAR COUNCIL MEETING  
Monday, March 5, 2018 @ 7PM  
School House, 1589 Millstream Road

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## AGENDA

### 1. APPROVAL OF THE AGENDA

### 2. PETITIONS AND DELEGATIONS

- a. Inspector L. Chomyn – West Shore RCMP  
MAYOR'S QUARTERLY REPORT – Oct – Dec, 2017

Documents:

01 - Delegation - WSRCMP - 3rd Quarter Report.pdf

### 3. ADOPTION OF THE MINUTES

- a. Council Minutes – February 19, 2018  
*Recommendation: Adopt*

Documents:

02 - Minutes - Council - Feb 19.Pdf

- b. Heritage Select Committee – February 14, 2018  
*Recommendation: Receive*

Documents:

03 - Minutes - HSC - Feb 14.Pdf

- c. Sustainable Land Use Select Committee – February 20, 2018  
*Recommendation: Receive*

Documents:

04 - Minutes - SLUSC - February 20, 2018.Pdf

### 4. REPORTS OF COMMITTEES AND COMMISSIONS

- a. Councillor Anderson  
*West Shore Parks And Recreation*
- b. Councillor A. Baird  
*Social Sustainability Committee, CRD Climate Action Committee, South Island Prosperity Project*
- c. Councillor G. Baird  
*Emergency Planning, Capital Region Invasive Species Partnership, CRD & JDF Water Commission*

- d. Councillor Burns  
*Sustainable Land Use Committee, Western Communities Policing Advisory, Greater Victoria Public Library*
- e. Councillor McLean  
*Heritage Committee, Greater Victoria Family Court And Youth Justice Committee, Intermunicipal Advisory Committee On Disability Issues, Coexisting With Carnivores Alliance*
- f. Councillor Roessingh  
*Capital Region Emergency Services Telecommunications, CRD Arts, CRD Housing Trust Fund Commission*
- g. Mayor's Report

**Documents:**

05 - Council Reports - Mayor.pdf

## **5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**

### **a. Traffic Safety/Regulations**

*The Following Recommendations Are Forwarded From The Special Committee Of The Whole Meeting Of Monday, February 26, 2018:*

- 1. That Staff Be Directed To Continue Collaborating With The West Shore RCMP In Respect To Traffic Speed/Aggressive Driving Enforcement;*
- 2. That Staff Be Directed To Liaise With ICBC Regarding Developing An Education Program On Traffic Safety, Along With Other Potential Initiatives That Would Be Volunteer/Resident Driven, And With ICBC And The RCMP Regarding The Potential Implementation Of A Speed Watch Program If Deemed Appropriate;*
- 3. That Staff Be Directed To Investigate And Bring Back To Council Any Opportunities To Rent Or To Cost Share The Purchase Of A Speed Reader Board With Another Jurisdiction, Or Any Other Sharing Type Opportunities, Including Cost Sharing With ICBC; And*
- 4. That The Concept Of The District Of Highlands Branding Itself As A "Slow" Community Be Referred To The Sustainable Land Use Select Committee For Comment And Recommendation Back To Council.*

**Documents:**

06 - Recommendation From Special CoTW February 26.Pdf

## **6. INTRODUCTION OF LATE ITEMS**

## **7. UNFINISHED BUSINESS**

### **a. Report – L. Beckett, Planner, March 1, 2018**

**RE: FOLLOW-UP REPORT: Park-Trail Routing Clarification – Millstream Creek Properties Subdivision Application DP-11-17**

*Recommendation: That Council Issue DP-11-17, Substituting Attachment 7 With The Attached Map Dated February 28, 2018 As New Attachment 7, And That Council Direct A Plan Be Submitted For Council Approval Of The Trail Routing/Park Dedication Upon Trail Completion And Prior To Subdivision Approval.*

**Documents:**

07 - Unfinish Buss - DP-11-17.Pdf

- b. Report – C. Leek, Building Inspector, February 19, 2018

**RE: RAVEN HEIGHTS ROADSIDE BARRIER**

*Recommendation: That This Report Be Received For Information.*

**Documents:**

08 - Unfinished - Raven Heights.pdf

## 8. **CORRESPONDENCE**

- a. Letter – Chief R. Sam, March 1, 2018

**RE: SUPPORT FOR 2020 NORTH AMERICAN INDIGENOUS GAMES TO BE HELD IN VICTORIA**

**Documents:**

09 - Correspondence - Games.pdf

## 9. **BYLAWS**

- a. RE: DISTRICT OF HIGHLANDS SUBDIVISION OR DEVELOPMENT OF LAND BYLAW NO. 154, 2001, AMENDMENT NO. 5 (LOT LINE ADJUSTMENT FEE CHANGE) BYLAW NO. 398, 2018

*Recommendation: That Council Adopt District Of Highlands Subdivision Or Development Of Land Bylaw No. 154, 2001, Amendment No. 5 (Lot Line Adjustment Fee Change) Bylaw No. 398, 2018.*

**Documents:**

10 - Bylaws - 398.Pdf

- b. RE: DISTRICT OF HIGHLANDS TICKET INFORMATION AUTHORIZATION BYLAW NO. 49, 1996, AMENDMENT NO. 6, BYLAW NO. 399, 2018

*Recommendation: That Council Adopt District Of Highlands Ticket Information Authorization Bylaw No. 48, 1996, Amendment No. 6, Bylaw No. 399, 2018.*

**Documents:**

11 - Bylaws - 399.Pdf

- c. RE: DEVELOPMENT APPLICATION FEES BYLAW NO. 351, 2012, AMENDMENT NO. 1, BYLAW NO. 401, 2018 (3900-401)

*Recommendation: That Council Adopt Development Application Fees Bylaw No. 351, 2012, Amendment No. 1, Bylaw No. 401, 2018*

**Documents:**

12 - Bylaws - 401.Pdf

- d. Report – L. Beckett, Planner, February 28, 2018 (RZ-01-17/3900.402)

**RE: REZONING APPLICATION RZ-01-17 BYLAW NO. 402**

*Recommendation: That Council Give Highlands Zoning Bylaw No. 100, 1998, Amendment No. 39, (R8-1927 Millstream Road) Bylaw No. 402, 2018 First And Second Readings, And That Council Schedule A Public Hearing For Bylaw No. 402 For Tuesday, April 3, 2018 At 7pm At The School House, 1589 Millstream Road.*

Documents:

13 - Bylaws - RZ-01-17.Pdf

## 10. **NEW BUSINESS**

- a. Report – M. Dillstone, Approving Officer, February 28, 2018

**RE: REQUEST FOR SUBDIVISION SERVICING AGREEMENT – 1772  
MILLSTREAM ROAD (PLA-01-17)**

*Recommendation: That Council Authorize The Mayor And Corporate Officer To Execute The Agreement For The Construction And Subdivision Services, Substantially In Conformance With The Draft Agreement Attached To The Report From The Approving Officer Dated February 28, 2018 Between The Greater Victoria Greenbelt Society And The District Of Highlands*

Documents:

14 - New Buss - PLA-01-17.Pdf

- b. Report - T. Neurauter, C/Officer - February 19, 2018

**RE: HIGHLAND HERITAGE PARK SOCIETY - 2018 MASTER PLAN AND BUDGET REQUEST**

*Recommendation: That The Highland Heritage Park Society 2018 Master Plan Be Approved And That The Proposed 2018 Infrastructure Projects To Remediate The School House And Restore Three Heritage Apple Trees And The Associated Funding Of \$10,300 Be Referred To The 2018 Budget Process For Consideration.*

Documents:

15 - New Buss - HHPS Master Plan1.Pdf

- c. Report – L. Beckett, Planner, February 26, 2018 (DP-01-18)

**RE: DEVELOPMENT PERMIT W. VARIANCE – DVP-01-18**

*Recommendation: That Council Direct Staff To Issue Notification For The Consideration Of Application DVP-01-18 At A Future Council Meeting.*

Documents:

16 - New Buss - DVP-01-18 - Notification.pdf

- d. Report – L. Beckett, Planner, February 26, 2018 (DP-02-18)

**RE: DEVELOPMENT PERMIT W. VARIANCE – DVP-02-18**

*Recommendation: That Council Direct Staff To Issue Notification For The Consideration Of Application DVP-02-18 At A Future Council Meeting.*

Documents:

New Buss - DVP-02-18 - Notification.pdf

## 11. **IN CAMERA**

Motion: That Council move In Camera to discuss items pursuant to the Community Charter, specifically Section 90(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]; and 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

12. ***RELEASE OF IN CAMERA RESOLUTIONS***

13. ***ADJOURNMENT***