



# DRAFT

**MINUTES OF  
SOCIAL SUSTAINABILITY SELECT COMMITTEE  
Wednesday March 15, 2017 @ 7:30pm  
Pike House, 1589 Millstream Road**

---

**PRESENT:**

Warren Lee, Chair  
Mark Montgomery, Vice Chair  
Kelly Pearson, Recording Secretary  
Bob McMinn  
Janet Williams  
Member of the Public

**COUNCIL LIAISON:**

Ann Baird

**1. APPROVAL OF THE AGENDA**

MOVED BY: BOB MCMINN  
SECONDED: JANET WILLIAMS

That the Agenda be approved

CARRIED

**2. APPOINTMENTS**

a) APPOINTMENT OF CHAIR

NOMINATED BY: JANET WILLIAMS  
SECONDED: KELLY PEARSON

That Mark Montgomery be appointed Chair of the SSSC

CARRIED

b) APPOINTMENT OF VICE CHAIR

NOMINATED BY: BOB MCMINN  
SECONDED BY: MARK MONTGOMERY

That Warren Lee be appointed Vice Chair of the SSSC

CARRIED

c) APPOINTMENT OF RECORDING SECRETARY

NOMINATED BY: MARK MONTGOMERY  
SECONDED BY: JANET WILLIAMS

That Kelly Pearson continue as Recording Secretary of SSSC

CARRIED

**3. ADOPTION OF MINUTES**

MOVED: KELLY PEARSON  
SECONDED: BOB MCMINN

That the Social Sustainability Select minutes of January 31, 2017 be approved

CARRIED

#### **4. UPDATE FROM COUNCIL LIAISON**

- Councillor Ann Baird provided an update on the recent council meeting to update the Strategic Plan wherein Mary Lake, groundwater, and secondary suites were set as priorities. - a grant for asset management was received by the District of Highlands
- council is working on a budget to increase funds for the hiring of more P/T temporary District staff, as well as increasing honorariums for the Fire Chief and Deputy Fire Chief positions.
- Superior Shuttle Accreditation for the Highlands was successful.
- details for updates available in council meeting minutes on District website.

#### **5. UNFINISHED BUSINESS**

##### a) RE: COMMUNICATION APPLICATION

No new discussion.

##### b) RE: NEIGHBOURHOOD EMERGENCY GROUP PLANNING

No new discussion.

##### c) RE: MARY LAKE UPDATE

Update from Bob McMinn regarding funding; increasing fundraising exposure, specifically via an upcoming media launch likely to occur on April 29, 2017; subdivision of portions to CRD for trail links; future possible functions of existing residential structure.

##### d) RE: MEETING SCHEDULE

SSSC to meet on the 2<sup>nd</sup> Tuesday of each month, with the exception of July, August and December, unless otherwise required.

##### e) RE: MEMBERSHIP IN JUAN DE FUCA

Discussion of merits of membership in Westshore Parks and Recreation; importance of data on actual usage of facilities/programs by Highlands residents could be informative.

##### f) RE: SSSC TERM LIMITS

Chair position has a 2 year limit.

**6. NEW BUSINESS**a) 2017 GRANT IN AID REQUESTS

The SSSC forwards the following recommendations to council:

Highlands Heritage Park Society	\$ 2,500
Highlands District Community Assoc	2,500
Highlands Parks and Rec Assoc	2,000
West Shore Arts Council	300
Air Cadet League	0
Belmont Prom and Safegrad	100
Fort Rodd Hill and Fisgard Lighthouse Canada Day Celebration	0
Greater Victoria Bike to Work Society	250
Habitat Acquisition Trust	1,500
Intermunicipal Advisory Committee on Disability Issues	200
JDF 55+ Activity Centre	150
NEED2 Suicide Prevention Education and Support	600
Pacific Centre Family Services Assoc	1,000
RCMP Crime Prevention-Community Policing	1,000
Royal Bay Prom Committee	100
Vancouver Is. S. Film and Media Comm	100
<b>Total funding</b>	<b>12,300</b>

**7. ADJOURNMENT**

MOVED BY: JANET WILLIAMS

The meeting adjourned at 8:56 p.m.

CARRIED

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Chair