



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL MEETING**

**Monday, May 22, 2018 @ 7:00 pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Ken Williams
Leslie Anderson
Ann Baird
Gord Baird
Karen Burns
Marcie McLean
Karel Roessingh

IN ATTENDANCE:

Chief Administrative Officer
Corporate Officer
Public

Loranne Hilton
Tina Neurauter
4 members

1. APPROVAL OF THE AGENDA

MOTION: 150 / 2018
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the agenda be approved as amended: ADD under Petitions and Delegations:
Libby McMinn and Joanne Collier. CARRIED

2. PETITIONS AND DELEGATIONS

Libby McMinn, Millstream Lake Road, addressed Council regarding item 7.a) and spoke in support of the proposed Agreement. Ms. McMinn thanks Council and staff on behalf of the garden group. Ms. McMinn is proud of the new asset and is already enjoying the social engagement which is taking place at the garden.

Joanne Collier, Highlands resident, addressed Council regarding item 10.d) and stated that the HDCA were seeking a full rental waiver for the community hall.

3. ADOPTION OF MINUTES

- a) Council – May 7, 2018
- b) Special Council - May 14, 2018

MOTION: 151 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ANDERSON

That the Council minutes of May 7, 2018 and the minutes of the Special Council of May 14, 2018 be adopted. CARRIED

- c) West Shore Parks and Recreation Society Minutes – March 8, 2018

MOTION: 152 / 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ANDERSON

That the West Shore Parks and Recreation Society minutes of April 19, 2018 be received. CARRIED

4. REPORTS OF COMMITTEES AND COMMISSIONS

- i) Councillor Leslie Anderson
- ii) Councillor Ann Baird
- iii) Councillor Gord Baird
CRD Regional Water Supply Update

WATER AUDIT:

First one ever of the Water Supply.

- 91% of water from source has been billed out, 9% is unaccounted for.
- 9% is a combination of unauthorized use (an unmetered connection to Saanich) , metering inaccuracies due to older style meters (that are already being replaced) and flushing activities - Leaks not thought be a major issue.

New business procedures are being implemented to findings into day to day management and audits will occur every 5 years from now on.

Main #3 follow up:

A review of the water main at McKenzie Interchange was spawned by the water main break 2 years ago along the highway. They were able to gain access to the pipes due to the construction activities and determined the pipes are in good condition, and that likely the weld that failed that caused the water leak was a stand alone issue.

JDF Water Distribution Update**JDF DCC Program.**

CRD retained Urban Systems Ltd. to review and update the 2011 DCC program. Part of the process was to determine a best way forward with the Skirt Mountain which included a Water Local Service Area and corresponding Loan Authorization Bylaw to re-acquire infrastructure that Bear Mountain had originally installed to move their project forward.

After discussions with local stakeholder and the consultant, staff found a solution that does not require either the LSA or Loan Authorization. Using a cost effective choice for equipment that meets the needs of the Skirt Mountain, they able to use the savings to apply towards the purchase of the infrastructure from Bear Mountain Adventures LLC.

The result of this set of decisions allowed the completion of the DCC review. There will be an increase across the board for DCC charges of almost 12% above the 2011 charge out rates. The DCC program will undergo a more regular review process so rates are reflective to costs.

Post Disaster Water Supply Update

The JDF WDC initiated a post-disaster assessment of the regional water supply. Ted Robbins presented on the progress the CRD has put into its post disaster water supply initiative.

Summary - The JDF water supply mains are of a decent structure and engineering to survive a quake; CRD has been meeting with the City of Seattle to learn how they have "hardened" their hydrants. The result is developing "hardened" infrastructure connected directly to the water supply main lines, at 8 locations that will become Water Distribution Locations. The Water Distribution Centres will be set up with mobile bladder bags, generators, toilets, dumpster, and sterilization packages. These centres will be chosen to allow easy access for pedestrians and vehicles.

CRISP

All the changes with regards to bringing CRISP coordination under the CRD is finalizing, with the hiring of a new CRISP C-Ordinator. Topics being address are the housekeeping around meeting structure and streamlining administration. The Province of BC has allowed for stem injection of glyphosate, which is beneficial as less product is used, and its use can be localized, meaning spraying activities can be decreased. CRD is re-assessing how we can address the disposal of invasives, as presently most of the red-listed hazardous species (e.g. knotweed) are shipped up Island. The Provincial Soils Working Group has requested me to sit with them as they work through the "Safe Soils" initiative, along with one of the UBCM Executive—I have yet to have a meeting as this was a recent request.

- iv) Councillor Karen Burns
- v) Councillor Marcie McLean
- vi) Councillor Karel Roessingh

vii) Mayor's Report

Wed. May 9, 2018 CRD Board Meeting

The CRD Board passed a motion that staff proceed with a project plan for potentially expanding the Renewable Natural Gas project at Hartland. By leveraging provincial and federal grants, funding for the plan will continue through the 2019 budget process. In addition to assessing residual treatment facility biogas and potential Hartland food waste anaerobic digestion biogas, the CRD will work with local municipalities to confirm feedstock materials and economic participation in the project.

We received a report on the potential of asbestos from home renovations to affect the safety of CRD landfill employees. To satisfy Worksafe Regulations, a new pre-approval process has been implemented prior to accepting residential renovation waste. The pre-approval process for residential users mirrors the process already in place for commercial users and involves review of data to confirm the presence/absence of hazards.

The Board also received a report on the Capital Region Abandoned Boats Stewardship public outreach campaign, which will launch this summer. This campaign will deliver an extensive outreach program to increase awareness and educate boat owners, First Nations communities, local governments and the public about abandoned boat issues, and the responsibilities of boat owners, communities and government agencies in addressing these end-of-life boat issues.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS**a) Committee of the Whole – May 14, 2018***i. Mines Act Permit*

MOTION: 153 / 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ANN BAIRD

That Council direct staff to initiate a formal Freedom of Information request to the BC Ministry of Energy, Mines & Petroleum Resources, Mines & Mineral Resources Division, in relation to the OK Industries' Mines Act Permit Application, requesting any additional records regarding the mine reclamation plan, environmental assessment, impacts on migratory salmonids in nearby streams, and record on which First Nations have been consulted, and any other public consultation records.

MOTION: 154 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR GORD BAIRD

That the motion regarding the FOI request to the Ministry of Energy, Mines & Petroleum Resources also include the following:

- List of First Nations contacted by the owner, agent or any other person for the applicant
- The program for the conservation of cultural heritage resources
- The program for the protection and reclamation of the land, watercourses and cultural heritage resources affected by the mine
- Any correspondence or communications received by the Chief Inspector since the application was filed.

DEFEATED

Opposed: Councillors Anderson, Ann Baird, Gord Baird, Roessingh and Mayor Williams

Question was then called on the Main Motion.

CARRIED

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

- a) Report – Tina Neurauder, C/Officer, May 16, 2018
RE: REVISED MANAGEMENT AGREEMENT - COMMUNITY GARDEN

MOTION: 155 / 2018
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR ANN BAIRD

That Council authorize the Mayor and Corporate Officer to execute the Agreement with the Highland Parks and Recreation Association, substantially as shown attached to the report from the Corporate Officer dated May 16, 2018 and, That Council approve the Highlands Park and Recreation Associations request to hold a celebration of the opening of the community garden on June, 24, 2018 from 11.30 am to 12.30 pm at the community garden site located at 729 Finlayson Arm Road.

8. CORRESPONDENCE

- a) Letter – Highlands District Community Association
RE: OK INDUSTRIES MINES ACT PERMIT APPLICATION

MOTION: 156 / 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ROESSINGH

That the correspondence from the Highlands District Community Association regarding the OK Industries Mines Act Permit application be received. CARRIED

9. BYLAWS

- a) Report – Tina Neurauder, C/Officer, May 15, 2018
RE: WEST SHORE FEES AND CHARGES BYLAW NO. 408

MOTION: 157 / 2018
MOVED BY: COUNCILLOR ANDERSON
SECONDED: COUNCILLOR ROESSINGH

That West Shore Parks and Recreation Society Fees and Charges Bylaw No. 408, 2018 be given First Reading. CARRIED

MOTION: 158 / 2018
MOVED BY: COUNCILLOR ANDERSON
SECONDED: COUNCILLOR MCLEAN

That West Shore Parks and Recreation Society Fees and Charges Bylaw No. 408, 2018 be given Second Reading. CARRIED

MOTION: 159 / 2018
MOVED BY: COUNCILLOR ANDERSON
SECONDED: COUNCILLOR ROESSINGH

That West Shore Parks and Recreation Society Fees and Charges Bylaw No. 408, 2018 be given Third Reading. CARRIED

10. NEW BUSINESS

- a) **RE: 2017 ANNUAL REPORT – WS RCMP**

MOTION: 160 / 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ROESSINGH

That Council receive the 2017 Annual Report from the West Shore RCMP. CARRIED

Councillors Ann Baird, Gord Baird, and Roessingh left the meeting at 7:44 pm due to a direct pecuniary conflict of interest in the matter.

- b) Report – Laura Beckett, Planner, May 17, 2018
RE: CARBON EMISSIONS REPORTING FOR 2017

MOTION: 161/ 2018
MOVED BY: COUNCILLOR ANDERSON
SECONDED: COUNCILLOR ROESSINGH

That the District purchase 16 tonnes worth of offsets for \$480 from the Community Carbon Marketplace to benefit Island Biodiesel Co-op. CARRIED

Councillors Ann Baird, Gord Baird, and Roessingh returned to the meeting at 7:48 pm.

- c) Report – Tina Neurauder, C/Officer, May 16, 2018
RE: RYDER HESJEDAL'S TOUR DE VICTORIA

MOTION: 162/ 2018
MOVED BY: COUNCILLOR GORD BAIRD
SECONDED: COUNCILLOR ROESSINGH

That Council approve the 2018 Tour de Victoria event on Highlands roads subject to the Event Organizer entering into a Public Property Occupancy Agreement, substantially as shown attached to the report from the Corporate Officer dated May 16, 2018; and further that the Corporate Officer be authorized to execute such an agreement on behalf of the District of Highlands. CARRIED

- d) Report – Tina Neurauder, C/Officer, May 18, 2018
RE: COMMUNITY HALL RENTAL WAIVER REQUEST

MOTION: 163/ 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ANN BAIRD

That Council approve the waiver of the half day rental fee (\$175) by the Highlands District Community Association for an evening speaking event on June 14, 2018 with the applicant being charged \$175 for the community hall building to be opened and closed; insurance; and refundable security deposit of \$100 (total cost to applicant \$75). CARRIED

11. IN CAMERA

12. RISE AND REPORT

13. ADJOURNMENT

MOTION: 164/ 2018
MOVED BY: COUNCILLOR MCLEAN
SECONDED: COUNCILLOR ANDERSON

That the May 22, 2018 Council meeting adjourn at 7:51 pm. CARRIED

MAYOR

CORPORATE OFFICER