



Application for Tree Cutting Permit

APPLICANT / CONTACT INFORMATION

Name: _____

Telephone (Day): _____ Cell: _____ Fax: _____

Email: _____

Mailing Address: _____

I, the undersigned, declare that all the information in this application and in any attached material is accurate and true to the best of my knowledge except where I have noted.

Signature: _____ Date: _____

OWNER'S CONSENT

This section is only to be completed if the applicant above is not the owner of the property. Alternately, a signed letter may be attached providing the owner's authorization.

Name: _____ Date: _____

PROPERTY DESCRIPTION

Legal Description: Lot(s) _____ Section(s): _____ Plan: _____

Parcel Identifier (PID) _____ - _____ - _____ (From Certificate of Title; eg. 001-234-567)

Street Address or General Location: _____

DESCRIPTION OF TREES TO BE CUT / REMOVED

Please check and/or complete each item below, as well as FORM A

- The tree-cutting is proposed within a **Development Permit Area** (Steep Slope; within 30-metres of a watercourse / wetland; within a Sensitive Vegetation Area). A Development Permit is therefore also being applied for to authorize this work.
- I am applying to cut and/or remove trees on the property described herein, per the following description, and in compliance with the District of Highlands Tree Management Bylaw No. 10:

SPECIES	NUMBER OF TREES	CIRCUMFERENCE

FORM A – SUBMISSION REQUIREMENTS FOR ALL APPLICANTS

For all applications submit / address the following:

- Signature(s) of the registered land owner(s) of the subject property or written authorization for an agent to act on their behalf;
- Application fee (\$25 for each 50 trees or portion thereof: _____);
- A copy of the Statement of Title for the Property (**not more than two weeks old**);
- Copies of any registered encumbrances (Covenants, Rights-of-Way, Easements);
- A written/typed summary providing a description of the reason for the tree-cutting / removal (use space provided below);
- The Trees being cut / removed have been flagged on site.
- Reduced plan (8 ½ x 11), to scale, clearly showing the following information:
 - The location of the buildings (existing/proposed), property boundaries, driveways, and adjacent roads;
 - Natural site features in relations to the proposed cutting area, including any existing treed areas;
 - For steep slope areas, provide contour information;
 - Residential Use Zones and Conservation Covenant Areas (if applicable)

REASON FOR PROPOSED CUTTING

Personal information on this application form is collected under the provisions of the *Local Government Act* for the purposes of responding to this application or for purposes directly related to this application. Certain information on this application form will be available to the public, including by request under provisions of the *Freedom of Information and Privacy Act*.

