



**DISTRICT OF HIGHLANDS  
BYLAW NO. 326**

A BYLAW TO PROVIDE FOR FEES AND CHARGES PAYABLE FOR SERVICES AND FACILITIES TO THE  
WEST SHORE PARKS AND RECREATION SOCIETY

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WHEREAS the District established a service for parks, recreation and community services pursuant to the Parks, Recreation and Community Service Establishment Bylaw No. 170, 2001;

AND WHEREAS pursuant to section 194 of the *Community Charter* Council may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the municipality or the exercise of regulatory authority by the municipality;

AND WHEREAS Council wishes to authorize and impose the fees and charges payable for use of the services and facilities at the Juan de Fuca Recreation Centre, which fees and charges must also be authorized by the other local government owners of the Juan de Fuca Recreation Centre;

NOW THEREFORE the Council of the District of Highlands, in open meeting assembled, enacts as follows:

1. Citation  
This Bylaw may be cited for all purposes as the **“West Shore Parks and Recreation Society Fees and Charges Bylaw No. 326, 2010”**.
2. Rescind  
Rescind “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 318, 2009” in its entirety and replace with “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 326, 2010”.
3. Imposition of Fees and Charges  
That Council hereby authorizes and imposes the fees and charges for use of the services and facilities at the Juan de Fuca Recreation Centre in the amounts set out in Schedule “A” to this Bylaw.

As an exception to the fees and charges set out in Schedule “A”, those classes of persons described in Schedule “B” to this bylaw shall pay those fees and charges, if any, for the use of services and facilities at the Juan de Fuca Recreation Centre as set out in Schedule “B”.

The fees and charges established under this Bylaw shall come into effect on September 1, 2010 and continue until August 31, 2011.

READ A FIRST TIME this	7 <sup>th</sup>	day of	JUNE , 2010
READ A SECOND TIME this	7 <sup>th</sup>	day of	JUNE , 2010
READ A THIRD TIME this	7 <sup>th</sup>	day of	JUNE , 2010
ADOPTED this	21 <sup>st</sup>	day of	JUNE, 2010

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Mayor

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A/ Corporate Officer

## SCHEDULE "A" to Bylaw No. 326

[For Juan de Fuca Recreation Centre located at 1767 Island Highway, Victoria, B.C. V9B 1J1]

### FEES AND CHARGES

**September 1, 2010 to August 31, 2011**

<b>DROP- IN FEES (swim, skate, weight room, fitness classes)</b>		
<b>- Inclusive of Taxes</b>		
		<b>2010/11</b>
<b>Adult</b>	Single Admission	6.10
(19 - 54)	10x	54.90
	20x	97.60
	1 month	56.85
	3 month	144.70
	12 month	409.00
	Regional Pass All Ages	449.00
<b>Senior</b>	Single Admission	4.45
(55 plus)	10x	40.05
	20x	71.20
<b>Student</b>	Single Admission	4.45
(13 - 18)	10x	40.05
	20x	71.20
<b>Child</b>	Single Admission	3.20
(6 - 12)	10x	28.80
	20x	51.20
<b>Family</b>	Single Admission	12.20
(Max. 5)	10x	109.80
	12 month	948.00
<b>Child Minding</b>	per hour	2.20
	x10	22.00
<b>INDOOR RENTAL FEES</b>		
<b>(All Fees Subject to Applicable Taxes)</b>		
<b>ROOMS: (per hour unless otherwise noted)</b>		
<b>Small Rooms include:</b>		
<i>Boardroom, Gllangcolme, Spinnaker, Upper and Lower Clubhouse and Centennial Centre Rooms</i>		
Youth		12.45
Adult		22.28
Birthday Party Room Rental		54.10
Commercial		28.83
<b>Upper and Lower Clubhouse (three day rate)</b>		
3 day rate - Adult		143.32
3 day rate - Youth		114.70
<b>Clubhouse &amp; Fieldhouse Changerooms</b>		
Youth		8.60
Adult		11.45
<b>Large Rooms include:</b>		
<i>Lookout Lounge, Galleon Room, Kinsmen Fieldhouse and Seniors Hall</i>		
Youth		22.28
Adult		28.83
Commercial		309.52
<b>Swimming Pool (no guard)</b>		
Youth		79.12
Adult		178.84

## SCHEDULE "A" to Bylaw No. 318 continued....

<b>ARENA FACILITIES</b>	
<b>(All Fees Subject to Applicable Taxes)</b>	
<b>JdF and Bear Mountain Arenas (Rates per hour unless otherwise noted)</b>	
Ice - Adult *	200.75
Ice - Adult non-prime**	151.78
Ice - Midnight Rate (midnight to 6 am)	98.40
Ice - Youth	109.10
School Groups	60.69
Summer Ice - Adult (April - ice out)	133.42
Summer Ice - Youth (April - ice out)	109.10
Junior B Hockey Games and Practices	Lease
Shamrocks Sr. - Games and Practices	Lease
Shamrocks Jr. - Games and Practices	Lease
Bear Mountain Arena Grizzlies Games and Practices	Lease
JdF Arena Ice – Commercial	210.32
Arena Dry Floor - Youth	45.63
Arena Dry Floor - Adult	66.50
Jdf Arena Dry Floor Full Day -Community Group	917.00
JdF Arena Dry Floor Full Day -Commercial***	1834.00
Bear Mountain Arena Ice - Community (per day)***	1843.15
Bear Mountain Arena Ice - Commercial (per day)***	3686.28
Bear Mountain Arena Dry Floor Full Day -Community Group***	1843.14
Bear Mountain Arena Dry Floor Full Day -Commercial***	3686.28
<b>*Prime:</b> M-F 4:00 pm - 10:30 pm & Sat & Sun 8:00 am - 10:30 pm	
<b>**Non-Prime:</b> M-F 6:00 am - 4:00 pm & 10:30 pm - Midnight Sat & Sun 6:00 am - 8:00 pm and 10:30 pm - Midnight	
<b>Juan de Fuca Curling Rink</b>	
Dry Floor Youth	45.63
Dry Floor Adult	66.50
Dry Floor Full Day - Community Group	917.00
Dry Floor Full Day - Commercial (8 hour rental)	1834.00
Ice Youth (per person)	32.00
Ice Day time -1 sheet (2 hours)	41.75
Ice Day time - 8 sheets (2 hours)	334.00
Ice Night, Mini Spiel, Misc - 1 sheet (2 hours)	70.00
Ice Night, Mini Spiel, Misc - 8 sheets (2 hours)	560.00
Inter-Club - 1 sheet (2 hours)	23.70
Inter-Club - 8 sheets (2 hours)	189.60
CR (Curling Club) Bonspiel (1 evening, 2 days))	680.30
Jr. Bonspiel (2 days)	314.00
*** Move/In Out days for full day rentals will be 50% of the base rate	
<b>Equipment Rental - Other (plus applicable taxes)</b>	
Electricity (per 100 amp service) (per hour)	6.00
Garbage (per 6 yard bin) (per hour)	100.00
Forklift with Operator (per hour)	60.00
Tables (each) Maximum 3 day rental	7.75
Chairs (each) Maximum 3 day rental	0.75
Flipchart with Paper (each) Maximum 3 day rental	5.26
Overhead Project (with Screen) (each) Maximum 3 day rental	11.00
Screen (each) Maximum 3 day rental	5.40
Microphone and Cord (each) Maximum 3 day rental	11.00
Podium (each) Maximum 3 day rental	5.55
TV with DVD/VCR (each) Maximum 3 day rental	11.00
Tent (each) Maximum 3 day rental	55.10
Bleachers (each per day)	11.00

<b>OUTDOOR FACILITIES</b>	
<b>(All Fees subject to applicable taxes)</b>	
<b>Sand Volleyball Courts (per court, per hour)</b>	
Youth	6.10
Adult	12.20
<b>BMX Track</b>	Leased
<b>Ball Diamonds (per diamond per hour - minimum 2 hour rental)</b>	
Youth	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
<b>Playing Fields (per field per hour - minimum 2 hour rental)</b>	
Youth	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
Lights - Field 1 & 3 - Youth & Adult***	13.45
Lights - Field 2 - Youth and Adult	26.90
Jogging Track	No Fee
<b>Lacrosse Box (per hour)</b>	
Youth	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
Lights - Lacrosse Box	6.95
<b>Lawn Bowling</b>	Leased
<b>Picnic Shelter (per hour)</b>	8.75
<b>Tennis Courts (per hour)</b>	5.80
***Field 1 & 3 are partially lit so are 50% of Field 2 light fee	
Lights can be booked in 1/2 hours blocks at 50% of rate	
<b>GOLF COURSE</b>	
<b>GREEN FEES AND RENTALS (inclusive of taxes)</b>	
<b>Summer April 1- September 30</b>	
Child/Youth	9.75
Adult	14.25
Family**	38.00
Extra Rounds	10.00
<b>Winter October-March 31</b>	
Child/Youth	9.75
Adult	10.00
Family**	38.00
Extra Rounds	10.00
Club Rentals	7.25
Cart Rentals	4.75
**Family rate includes 4 people with 2 adults maximum	

## SCHEDULE “B” to Bylaw No. 318

<b>PERSONNEL – EMPLOYEE BENEFITS</b>	<b>3</b>
<b>Facility Passes and Golf Privileges for Staff, Board Members and Municipal Employees</b>	<b>3.5.4</b>

### **POLICY:**

As part of a health and wellness plan for staff, board members and municipal employees, the Society provides access to the use of its recreational facilities.

### **PURPOSE:**

To provide administrative guidelines for the assignment of facility use and golf privileges to the Staff of the Juan de Fuca Recreation Centre; Members of the Society’s Board of Directors; and Employees of the City of Colwood, the City of Langford, the Districts of Highlands and Metchosin, and the Town of View Royal. “Facility Use” means free access to the weight room, swimming pool, skating rink and some drop-in fitness classes. All Staff are required to have Staff ID Cards as a requirement of their employment. These ID Cards will also permit access for facility use and golf privileges. Staff ID Cards are processed through the Front Reception desk during normal hours of operation.

### **PROCEDURE:**

#### **BOARD MEMBERS**

Facility use privileges will be assigned at no cost to the **Board member and his/her immediate family**. For this purpose, “**immediate family**” will be considered as:

- ❖ the Board member
- ❖ the Board member’s spouse/partner living in the same household
- ❖ the Board member’s dependent children (under the age of 19 years) living at home.

Board Members’ facility use privileges will be based on their terms of office (ie: from January to December of each calendar year for the duration of their term.) Board Members and their families will require ID Cards to access these privileges. ID Cards are processed through the Front Reception desk during normal hours of operation.

#### **AUXILIARY EMPLOYEES**

Auxiliary Employees (**employee only**) are entitled to facility use privileges for the duration of their employment with the Society. These privileges will not normally extend beyond one season/session at a time.

## SCHEDULE "B" to Bylaw No. 318 Continued

### **REGULAR EMPLOYEES OR REGULAR PART-TIME EMPLOYEES**

**Regular RFT / RPT staff members and members of his/her immediate family** are entitled to facility use privileges. For this purpose, "**immediate family**" will be considered as:

- ❖ *the employee*
- ❖ *the employee's spouse/partner living in the same household*
- ❖ *the employee's dependent children, under the age of 19 years, living at home.*

These passes are normally issued on a yearly basis. There will be a \$5.00 fee for each card issued to family members.

Common-law arrangements must have duration of one year, as a minimum. Facility passes are not issued to in-laws, mothers, fathers, sisters, brothers, or their children, or to employee's children who no longer reside at home. Any extenuating circumstances can be addressed with the Administrator for consideration.

### **BOARD / EMPLOYEE GOLF PRIVILEGES**

With their ID Card, Board Members and regular employees (part-time or full-time) are permitted to play **one round of golf per week** during designated times (Tues., Wed., Thurs.) during "twilight" hours. This privilege **does not** extend to family members and/or friends. There is a sign-in sheet in the Pro-Shop which must be signed before playing a round.

### **STAFF RETIREMENT PASS**

In recognition of long time service, an employee who retires from the West Shore Parks & Recreation Society, upon serving a minimum of 20 years, will receive a lifetime pass to the Juan Fuca Recreation Centre facilities for drop-in programs, including golf. The pass is not valid for any of our registered programs.

### **MUNICIPAL EMPLOYEES FACILITY DISCOUNT**

Employees of the City of Colwood, City of Langford, District of Metchosin, District of Highlands, and Town of View Royal will be eligible for a 50% discount on a three-month pass and an annual pass for drop-in programs. This discount will not be extended to registered programs, for the Golf Course, or for any special promotions.