



MEETING SUMMARY

District of Highlands: South Highlands Local Area Plan

What: Task Force Meeting #2 (Phase 2), South Highlands LAP

When (#2): 12:00-1:30pm, Thursday, October 22, 2020

Where: Zoom Meeting

Please note: *This document is meant to provide a summary of key discussion topics, discussion points, and outcomes from the meeting. These are not meeting Minutes nor a Record of Decision.*

PARTICIPANTS

Task Force	Project Team
Leslie Anderson (Council Representative)	Laura Beckett
Marcie McLean (Council alternate)	Municipal Planner, Highlands
Rick Lester	
Bob McMinn	Evan Peterson
Scott Richardson	Barefoot Planning
Mel Sangha	
Kim Vincent	
Terri Wood	
Lexie Beigun	
Regine Klein (absent)	

Observers

N/A

SUMMARY NOTES

1. Following opening remarks, District Planner Laura Beckett presented a COVID-19 Resolution in Regards to Ministerial Order No. M192 (see last page of this summary).
2. The Task Force voted and approved the above resolution.
3. Evan provided a process updated.
4. Evan provided an overview of the engagement participation to date.
5. The Track Force had a lengthy discussion about participation rates, representative and valid numbers for participation, how survey feedback would inform the LAP development, and related topics.



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evan@barefootplanning.com

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6. It was generally agreed that anything to increase participation from the community was supportable.
7. Three options for responding to the low participation rates were discussed: [a] no change; [b] extend the Visioning Survey timeline and improve communication efforts; and [c] create an additional survey that used the Visioning Survey outcomes as a basis.
8. The Task Force agreed that option 'b', above, was the preferred path forward.
9. It was agreed that Laura would confirm that the District could accommodate the budget and project timeline impacts of extended the survey. If so, then we would pursue option 'b', above.
10. It was agreed that the Task Force would send any communication strategy ideas to Laura and Evan.
11. Ideas for improving communication were discussed, such as large signs at the entries to the Highlands/South Highlands, newspaper ads, mailouts, social media posts, networking via the Task Force and other groups, and so on.
12. Evan provided a review of the survey input to date.
13. It was suggested that the input today was, despite concerns, seemingly representative of community directions and included a broad spectrum of ideas and inputs.
14. It was suggested the the survey could use some minor improvements. Evan will look into making those changes.
15. Evan presented an overview of the stakeholder workshop.
16. The group discussed the validity of including Ecoasis and all key stakeholders within the study area. Evan made it clear that "off topic" conversations will not be facilitated nor given a platform at the stakeholder workshop.
17. It was agreed that the stakeholder workshop would be postponed until after the (extended) Visioning Survey window was closed.



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COVID-19 RESOLUTION IN REGARDS TO MINISTERIAL ORDER NO. M192

1.a. That the South Highlands Local Area Plan Task Force meetings be held electronically until further notice;

b. That pursuant to Ministerial Order No. M192, made by the Minister of Public Safety and Solicitor General on June 17, 2020 and until there are changes to the restrictions on gatherings and physical distancing requirements, all open meetings of the South Highlands Local Area Plan Task Force shall be conducted without members of the public present because the available meeting facilities at the District of Highlands (School House and Community Hall):

- i) will not allow physical attendance of its members, staff and the public without violating the physical distancing requirements; and
- ii) do not have the necessary technology to allow participants to adequately hear and see the proceedings when some are present in person and others are participating electronically;

c. That openness, transparency, accessibility and accountability of these meetings are ensured:

- i) by allowing the public to see and hear the proceedings using video-conferencing technology, i.e. Zoom;
- ii) by making meeting agendas, as well as all other relevant documents, available on the District of Highlands website; and
- iii) by providing additional notice by email to those who subscribe to the District of Highlands' notification system.



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